

CONSENT FORM - PUPIL PERSONAL DATA

During your time with us we will gather information about you which we will use for various purposes. A Privacy Notice has been provided to you in relation to the use of this information, which is also available on the Academy website.

There are some things that we cannot do unless you tell us that we can. We have set these out in the tables attached. Please could you read this form very carefully and tick the appropriate options. This will let us know which of these things you are happy for us to do, and which you are not.

If you are not happy for us to do any of the things in the tables attached then this will not affect your place at George Spencer Academy. You are completely free to refuse to provide your consent to any of these things. You do not have to provide reasons for refusing your consent, but we are happy for you to give us additional information if you choose to so that we understand any concerns that you have and can take appropriate steps where necessary.

Photographs and Videos

Some of the information in the attached tables includes photographs and videos of you. We assure you that we take very seriously the issue of potential misuse of photographs and videos of our students, and have the following measures in place:

- Withholding information that might allow identification of your child without explicit consent for this
- Upholding the standards set out in the Spencer Academies Trust Use of Digital Images Policy.

George Spencer Academy is part of a group of academies called The Spencer Academies Trust called 'the Trust' here.

The Trust or George Spencer Academy may provide photographs and videos to the media, or the Trust or ourselves may be visited by the media who will take videos and photographs. When these have been submitted to or taken by the media the Trust has no control over these.

Student Name:

Date of Birth:

Celebrating Your Achievements and Reporting on Events

As a Trust are very proud of the achievements of all of our pupils, and we want to be able to celebrate these achievements both within the Trust and George Spencer Academy and with others. We may also want to report on significant events which involve our pupils, such as visits from dignitaries. This will involve providing information about involvement in certain activities such as sports.

	Yes	No
<p>In order to celebrate my achievements, I am happy for the Trust and Academy to use:</p> <ul style="list-style-type: none"> • Photographs of me • Videos of me 		
<p>The following information may be used with the above:</p> <ul style="list-style-type: none"> • Name • Class • Year Group 		
<p>I am happy for the following information to be used <u>but only without</u> photographs or videos of me:</p> <ul style="list-style-type: none"> • Name • Class • Year Group 		
<p>I am happy for the information selected above to be used:</p> <ul style="list-style-type: none"> • On internal screens which may also be viewed by visitors to the Academy site and on internal notice boards • On the Trust and Academy intranet • As part of Trust and Academy websites • On Trust and Academy social media sites • In local news media - newspapers, websites and television • In national news media - newspapers, websites and television 		

Promoting the Trust and Academy

We want to be able to promote the Trust and Academy to attract new pupils, and to show the quality of George Spencer Academy. As part of this we want to be able to use photographs and videos of our pupils in promotional material. This will include our prospectus, on our websites, on social media and where appropriate, may include taking part in local and national media opportunities.

	Yes	No
I am happy for the information selected below to be used for the purpose of promoting the Trust and George Spencer Academy <ul style="list-style-type: none">• Photographs of me• Videos of me		
The following information may be used with the above: <ul style="list-style-type: none">• Name• Class• Year Group		
I am happy for the following information to be used <u>but only without</u> photographs or videos of me: <ul style="list-style-type: none">• Name• Class• Year Group		
I am happy for the information selected above to be used: <ul style="list-style-type: none">• On the Trust and George Spencer Academy website• In the Trust and George Spencer Academy prospectus• For any other purposes supporting the work of the Trust or Academy		

You may change your mind in relation to any of the consents that you have provided at any time. This includes withdrawing your consent to anything that you have agreed to here.

To withdraw your consent to any of the above, or otherwise amend your position, please write to us at:

The School Office - Main Reception

George Spencer Academy

This consent will otherwise continue until you leave the Academy.

Signed:

Name:

Date: